

## A Shared Code of Conduct for Coalition Partners

The Coalition for Personalised Care (C4PC) is committed to openness and honesty in all proceedings. We recognise that high standards of conduct and personal integrity are essential to maintaining public confidence in the Partnership.

C4PC and its Partners have agreed to a simple Code of Conduct to help support our shared commitment to high standards of conduct.

### General principles

Partners are committed to:

- Acting in good faith, with honesty, integrity and probity.
- Promoting the C4PC aim of ensuring that Personalised Care is an everyday reality for people who provide and draw upon health and care services in England.
- Following agreed working practices.
- Complying with the seven principles of public life (set out below).
- Treating others equally, fairly and with respect.
- Taking personal responsibility for adhering to this Code of Conduct.

Partners will not:

- Act in a manner which may bring C4PC into disrepute.
- Misuse their membership of or role in C4PC to promote their own interests over the interests of the C4PC Partnership.

### Non-Discrimination

Partners are committed to treating others with dignity and fairness. Partners will not discriminate against anyone because of their religion, belief, race, colour, gender, marital status, disability, sexual orientation, age, social and economic status or national origin.

### Conflicts of interests

Partners are asked to consider potential conflicts of interest at the earliest stage possible and declare any interest as soon as they realise it is necessary to do so. A Partner with a potential conflict of interest will not participate in any decision or perform any other service until the potential conflict is resolved.

### Confidentiality

Partners are committed to principles of confidentiality. Those principles mean that they will not disclose or make any other use of confidential

information to which they have access other than for a proper purpose relating to the performance of services for C4PC or as required by law.

Partners are asked to take appropriate steps to ensure that confidential papers and information are stored securely.

Partners are asked to promptly notify the C4PC Programme Manager of any breach in confidentiality of which they become aware.

### **Breach of our Code**

C4PC and its members understand that compliance with the Code of Conduct is seen as an obligation by all C4PC Partners.

Minor breaches of this Code will, in the first instance, be dealt with informally by the Programme Manager. Where there is evidence of a serious, deliberate or continued breach of this Code, formal action may be taken against the Partner concerned, including termination of Partnership.

## The Seven Principles of Public Life

Published by the [Committee on Standards in Public Life](#).

The [Seven Principles of Public Life](#) (also known as the Nolan Principles) apply to anyone who works as a public office-holder. The principles also apply to all those in other sectors delivering public services, including health, education, social and care services.

### Selflessness

Holders of public office should act solely in terms of the public interest.

### Integrity

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

### Objectivity

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

### Accountability

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

### Openness

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

### Honesty

Holders of public office should be truthful.

### Leadership

Holders of public office should exhibit these principles in their own behaviour and treat others with respect. They should actively promote and robustly support the principles and challenge poor behaviour wherever it occurs.